DocuQuest: Document Control Management Software

Reduces the Document Management effort by 80%

* Simplified ***Document Creation*** process. Personalized ***Document Profiles***
* Capability to capture all relevant ***Feedback*** prior to submission for ***Approval***
* Configurable ***Approval workflows*** with comprehensive ***history logs***
* ***Quick*** or ***Advanced Search, FrontPage***, various ***filters*** and ***Dashboard views*** facilitate the end user navigation
* Configurable Header/ Footer settings for ***Document Printing***
* Automated ***Periodic Reviews*** can be predefined per Document, Document Profile or site wise
* ***Change Requests*** to ensure that documents are current and consistent
* ***Email notifications*** and ***Reminder mails*** sent to all concerned users on each stage of the Document Life Cycle
* ***Update Documents online*** and process a ***Document Revision*** with one click
* ***Full traceability of changes*** made on all versions of the record – ***Draft, Issued*** and ***Archived Document Libraries***
* ***Private documents*** – improved security for managing *restricted readership*
* Automated features for ***Document Retention*** and ***Disposition***

DocuQuest also communicates with the rest of the ISOQuest family (link to products that can work with DQ – ex; PQ, RQ)

We can show you all above features and functionalities and many more > Request Presentation!